



Scappoose Public Library Board of Directors

Budget Hearing

June 26, 2025

6:30 pm

Library Meeting Room and Zoom

Agenda

- 1.0 Call to Order: Pledge of Allegiance to the Flag
- 2.0 Approve Budget Committee minutes April 17, 2025
- 3.0 Budget Review
- 4.0 Public Input
- 5.0 Adjourn**

FORM LB-1

NOTICE OF BUDGET HEARING

A public meeting of the Scappoose Public Library District Board of Directors will be held on June 26, 2025 at 6:30 .pm at Scappoose Public Library Meeting Room, 52469 SE Second St., Scappoose, Oregon and online via Zoom. Email jweiss@scappooselibrary.org for Zoom access. The purpose of this meeting is to discuss the budget for the fiscal year beginning July 1, 2025 as approved by the Scappoose Public Library District Budget Committee. A summary of the budget is presented below. A copy of the budget may be inspected or obtained at <https://www.scappooselibrary.org/about-us/2025-26-budget-documents>. This budget is for an annual budget period. This budget was prepared on a basis of accounting that is the same as used the preceding year.

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FINANCIAL SUMMARY - RESOURCES

| TOTAL OF ALL FUNDS | Actual Amount 2023-24 | Adopted Budget This Year 2024-25 | Approved Budget Next Year 2025-26 |
|-----------------------------------------------------------------------|--------------------------|-------------------------------------|--------------------------------------|
| Beginning Fund Balance/Net Working Capital | 262,457 | 270,000 | 340,000 |
| Fees, Licenses, Permits, Fines, Assessments & Other Service Charges | 11,303 | 11,000 | 11,000 |
| Federal, State and All Other Grants, Gifts, Allocations and Donations | 43,894 | 38,500 | 28,500 |
| Revenue from Bonds and Other Debt | 0 | 0 | 0 |
| Interfund Transfers / Internal Service Reimbursements | 0 | 0 | 0 |
| All Other Resources Except Property Taxes | 14,121 | 9,500 | 13,500 |
| Property Taxes Estimated to be Received | 370,344 | 372,000 | 386,000 |
| Total Resources | 702,119 | 701,000 | 779,000 |

FINANCIAL SUMMARY - REQUIREMENTS BY OBJECT CLASSIFICATION

| | | | |
|-------------------------------------------------------------------|----------------|----------------|----------------|
| Personnel Services | 273,360 | 300,000 | 320,000 |
| Materials and Services | 153,342 | 173,101 | 176,751 |
| Capital Outlay | 278 | 3,000 | 8,000 |
| Debt Service | 0 | 0 | 0 |
| Interfund Transfers | 0 | 0 | 0 |
| Contingencies | 0 | 44,000 | 50,000 |
| Special Payments | 0 | 0 | 0 |
| Unappropriated Ending Balance and Reserved for Future Expenditure | 275,139 | 180,899 | 224,249 |
| Total Requirements | 702,119 | 701,000 | 779,000 |

FINANCIAL SUMMARY - REQUIREMENTS BY ORGANIZATIONAL UNIT OR PROGRAM *

| Name of Organizational Unit or Program FTE for that unit or program | | | |
|------------------------------------------------------------------------|----------------|-------------------|-------------------|
| Library | 702,119 | 701,000 | 779,000 |
| FTE | 5.10 | 5.10 | 5.10 |
| Non-Departmental / Non-Program | 0 | 0 | 0 |
| FTE | 0 | 0 | 0 |
| Total Requirements | 702,119 | \$ 701,000 | \$ 779,000 |
| Total FTE | 5.10 | 5.10 | 5.10 |

STATEMENT OF CHANGES IN ACTIVITIES and SOURCES OF FINANCING *

| |
|------|
| None |
|------|

PROPERTY TAX LEVIES

| | Rate or Amount Imposed | Rate or Amount Imposed | Rate or Amount Approved |
|-----------------------------------------------------|------------------------|------------------------|-------------------------|
| Permanent Rate Levy (rate limit 0.2536 per \$1,000) | 0.2536 | 0.2536 | 0.2536 |
| Local Option Levy | 0 | 0 | 0 |
| Levy For General Obligation Bonds | 0 | 0 | 0 |

STATEMENT OF INDEBTEDNESS

| LONG TERM DEBT | Estimated Debt Outstanding on July 1, | Estimated Debt Authorized, But Not Incurred on July 1 |
|--------------------------|------------------------------------------|----------------------------------------------------------|
| General Obligation Bonds | \$0 | \$0 |
| Other Bonds | \$0 | \$0 |
| Other Borrowings | \$0 | \$0 |
| Total | \$0 | \$0 |



**Scappoose Public Library Board of Directors
Regular Business Meeting**

June 26, 2025

**Library Meeting Room also broadcast on Zoom
Immediately Following Budget Hearing**

Agenda

- 1.0 Call to Order and Pledge of Allegiance**
- 2.0 Public Input**
- 3.0 Approval of Minutes: May 15, 2025**
- 4.0 Consent Agenda**
 - 4.1 Secretary-Treasurer's Report**
 - 4.2 Presentation of Bills**
- 5.0 Old Business**
 - 5.1 Submitted and Approved Grants Progress**
 - 5.2 Discussion of Potential Ballot Measure**
 - 5.3 Scappoose Outdoor Fun Festival recap**
 - 5.4 Columbia County Reads with Willy Vlautin**
 - 5.5 Building Perimeter Lighting**
 - 5.6 Produce Distribution and Food Drive**
 - 5.7 Summer Reading**
- 6.0 New Business**
 - 6.1 Librarian's report**
 - 6.2 Display Policy**
 - 6.3 Janitorial Proposal**
 - 6.4 Movies in the Park**
 - 6.5 Discuss and adopt budget. Adopt Resolution 79-25 for the 2025-26 budget year and approve permanent tax rate of .2536.**
- 7.0 Other Business**

8.0 Future Agenda Suggestions

9.0 Board Comments

10.0 Adjourn