# **Scappoose Public Library Behavior Policy**

The Scappoose Public Library District reserves the right to suspend the Library privileges of any individual who willfully violates Library regulations, creates disorder, or engages in illegal activity. Individuals may be issued an exclusion notice, and may be served with a criminal trespass notice, up to and including exclusion. Illegal behavior may result in criminal sanctions.

Progressive discipline steps:

- 1. Verbal warning.
- 2. Exclusion from the Library building for the day. Minors excluded from the library will have their parents informed of the exclusion.
- 3. After the third daily exclusion, patrons will be excluded for a week.

### While in the Library,

### Please do

- Abide by all Library rules and policies and procedures and comply with requests of Library staff.
- Obey all applicable federal, state, and local laws.
- Report immediately any behavior that is disruptive, threatening, abusive, bothersome, or questionable in any way.
- Ask for help when you need it.
- Treat others with dignity and respect.
- Turn off or disable any audible devices or equipment before entering the Library (cellular phones, pagers, radios, toys, etc.)
- Leave the Library when talking on a cell phone.
- Respect other users' privacy.
- Park bicycles, skateboards, roller blades, etc., outside.
- Wear footgear and shirts.
- Remain on the premises to supervise children under the age of 8.
- Adhere to the posted Internet Access and Computer Use Procedures.
- Check out your Library materials before leaving.

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### **Prohibited Behaviors:**

#### Please do not:

- Eat in the Library.
- Bring pets into the Library.
- Talk on a cell phone in areas where the Library has prohibited their use.
- Remaining on the premises after the posted Library hours.
- Enter areas posted for use by Library staff only.
- Run; engage in loud, boisterous behavior or creating a public disturbance.
- Disobey the reasonable direction of a Library staff member.
- Bringing into the building large bags or bundles which create an obstacle or take up seating.
- Disturb others due to poor personal hygiene.
- Use the restrooms to bathe, shave, wash hair, etc.
- Sleep, loiter, or camp on Library premises.
- Panhandle or solicit for sales or charity.
- Conduct surveys or petitions or distribute material within the Library.
- Obstructing sidewalks, doors and book returns.
- Soliciting, for any purpose, within twenty feet of Library entrances or book return.

#### **Illegal Behaviors**

- Harass patrons or staff.
- Smoke in the Library or on Library property
- Damage or deface Library property.
- Possess, sell, distribute, consume or be under the influence of alcohol or illegal substances.
- Engage in sexual conduct.
- Possess weapons on the premises.