

Scappose Public Library  
Financial Reports

Oct-22

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Prepared by: Robin Wilson

**Scappoose Public Library**  
**Profit & Loss**  
 October 2022

	Oct 22
<b>Ordinary Income/Expense</b>	
<b>Income</b>	
Contributed support	
Previously Levied Taxes	730.82
<b>Total Contributed support</b>	730.82
<b>Earned revenues</b>	
Donations	350.00
Income, Library Fines & Fees	620.69
Interest- Bank of the West	0.64
Interest OR State Treasury	214.66
<b>Total Earned revenues</b>	1,185.99
<b>Total Income</b>	1,916.81
<b>Gross Profit</b>	1,916.81
<b>Expense</b>	
<b>Materials &amp; Services</b>	
Postage & Shipping	67.75
Bank Service Charges	42.63
Accounting fees	350.00
Books	4,772.39
Computer Expense	1,185.58
Insurance - non-employee	2.46
<b>New Programs/Children's Program</b>	
Adult Programs	39.19
Summer Reading	23.60
New Programs/Children's Program - Other	366.08
<b>Total New Programs/Children's Program</b>	428.87
Periodicals	141.95
Service Contracts & Repair	888.10
Telephone & telecommunications	294.52
Utilities	944.35
Cleaning & Maintenance	64.13
<b>Materials &amp; Supplies</b>	
Supplies	1,355.73
<b>Total Materials &amp; Supplies</b>	1,355.73
<b>Total Materials &amp; Services</b>	10,538.46
<b>Capital Outlay</b>	
Furniture/Equip/Perm Improve	66.15
<b>Total Capital Outlay</b>	66.15
<b>Salaries &amp; related expenses</b>	
Holiday Pay	0.00
Vacation Pay	1,725.36
Sick Pay	231.24
Children Technician	2,395.54
Catalog Technician	2,311.19
Head Librarian	3,774.64
Assistant Librarian	2,208.00
Clerk 1	1,152.76
Clerk 2	1,268.22
Clerk 3	1,177.18

2:09 PM  
11/16/22  
Cash Basis

Scappoose Public Library  
**Profit & Loss**  
October 2022

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	<u>Oct 22</u>
Pension plan contributions PERS	2,556.84
Payroll taxes, Employer Soc Sec	<u>1,267.35</u>
Total Salaries & related expenses	<u>20,068.32</u>
Total Expense	<u>30,672.93</u>
Net Ordinary Income	<u>-28,756.12</u>
Net Income	<u><u>-28,756.12</u></u>

Scappoose Public Library  
**Balance Sheet**  
As of October 31, 2022

	<u>Oct 31, 22</u>
<b>ASSETS</b>	
Current Assets	
Checking/Savings	
INROADS SAVINGS	15,024.50
INROADS CR UN CHECKING	1,411.08
OR State Treasury Banking Sys	110,171.27
Petty cash	202.00
Total Checking/Savings	<u>126,808.85</u>
Total Current Assets	<u>126,808.85</u>
<b>TOTAL ASSETS</b>	<u><u>126,808.85</u></u>
<b>LIABILITIES &amp; EQUITY</b>	
Liabilities	
Current Liabilities	
Credit Cards	
Credit Cards	
Inroads CU Cr Card	883.86
Amazon CC	1,205.94
Total Credit Cards	<u>2,089.80</u>
Total Credit Cards	2,089.80
Other Current Liabilities	
Payroll Liabilities	<u>4,238.03</u>
Total Other Current Liabilities	<u>4,238.03</u>
Total Current Liabilities	<u>6,327.83</u>
Total Liabilities	6,327.83
Equity	
Opening Bal Equity	80,535.30
Unrestrict (retained earnings)	159,248.69
Net Income	<u>-119,302.97</u>
Total Equity	<u>120,481.02</u>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<u><u>126,808.85</u></u>