



SCAPPOOSE
PUBLIC
LIBRARY
SCAPPOOSE, OREGON
P.O. Box 400 Scappoose, Oregon 97056

**Scappoose Public Library Board of Directors
Regular Business Meeting
March 19, 2019
7 PM
Library Meeting Room**

Agenda

1.0 Call to Order & Pledge of Allegiance

Attending: Director Jeff Weiss, Board President Kevin Freimuth, Bill Blank, Mary Jo Mazzella, Lisa Lewis.

Meeting was called to order at 7:30. Kevin led the group in the Pledge of Allegiance.

2.0 Public Input

There was no public input

3.0 Consent Agenda

3.1 Secretary-Treasurer's Report

3.2 Presentation of Bills

3.3 Approval of Minutes: Feb 21, 2019

Motion to approve consent agenda was made by Bill Blank. Motion passed unanimously.

4.0 Old Business

4.1 Oregon Library Association Conference

All staff members except Gail are attending at least one day of the conference.

4.2 Movies and Concerts in the Park

The library will be hosting Movies in the Park again every Friday night in August in Heritage Park. The library will also be hosting concerts on summer Saturdays in June, July, and August. So far, we have booked Red Yarn to kick off summer reading on June 15, Trio Subtonic on July 13, and The Madero Winds on July 27. We expect to add 3 more Saturday concerts to the schedule.

4.3 Budget Meeting Dates & Citizen's Committee

Two of the members from last year, Sherry Quarry and Judy Phelps cannot attend the meeting. Lisa Miyamoto is also too busy with work to attend. We have one new applicant from the public, Linda Gittings, but need at least 2 and preferably 3 new members. Director Weiss recommended asking the two people who are running for election to the board to serve. Curt Francis, who was in attendance at the meeting

agreed. Jeff will contact Jessica Whitney to ask her. The board decided to have the budget meeting at 6:30 before the April 18th Board Meeting and a second meeting if needed at 6:30 before the May 16th Board Meeting.

4.4 Charging for Notary Service?

Oregon law states that an organization must either charge for all Notary Services or charge for none. Last month, the Board voted to charge citizens who don't hold a library card a fee. The Board decided to not charge for Notary Service.

4.5 Earth Day 2019 Events

The library will be participating and hosting Earth Day in Heritage Park on Saturday April 20th. We will have 2 activities. One will be planting the new raised beds by the back door for children and Flagship Columbia County will have their art project on the back porch where people attending can paint small flags that will be displayed around the county. Many events are planned around volunteers maintaining the parks, there will be a presentation of Chapman Landing to the city, Michael Curry will be in attendance to start the fountain for the season. The Big River Big Band will provide entertainment and there will be food and ice cream for sale.

4.6 Columbia County Reads

Philip Margolin and Gregory Noakes will make their talk and presentation about their two books dealing with slavery at the library on April 27th at 3 PM. Scappoose Library is giving away copies of Worthy Brown's Daughter while supplies last. The City of St Helens is designing publicity for the county wide event. The events are partially funded by a grant from the Columbia County Cultural Coalition. The cost to Scappoose Public Library will be \$300 for the event.

5.0 New Business

5.1 Librarian's report

(attached) Circulation is up 28% this year for physical and digital formats. We have moved the YA book collections upstairs to the first floor to see if that improves accessibility and use. The library has applied for a local STEM grant to create activity boxes that children could check out or use in the library for scientific enquiry and education. Emily has taken over Saturday programs and Afternoon Story Time from Wendi. Dolly Parton Imagination Library is hosting Coffee and Commerce on Friday, March 23rd.

5.2 Teen Room uses.

The library will use the Teen Room as more of a multipurpose room. It could be used for meetings, educational activities, and so on as a second meeting room. We will still use it as a teen room when it doesn't have other uses.

5.3 Review of Library Policies 2019-20.

The library needs to review library policies on a regular basis. We should do a few every month. Director Weiss will send out policies to be reviewed before the next board meeting.

6.0 Other Business

7.0 Future Agenda Suggestions

The Board still needs to evaluate the director for the year.

8.0 Board Comments

9.0 Adjourn

Meeting Adjourned at 8:20.