



**SCAPPOOSE  
PUBLIC  
LIBRARY**

SCAPPOOSE, OREGON  
P.O. Box 400 Scappoose, Oregon 97056

**Scappoose Public Library Board of Directors  
Regular Business Meeting  
January 17, 2019  
7 PM  
Library Meeting Room**

**Agenda**

**1.0 Call to Order & Pledge of Allegiance**

Present: President Kevin Freimuth, Lisa Lewis, Bill Blank, Director Jeff Weiss. Kevin called the meeting to order at 7:03 PM and led the Pledge of Allegiance

**2.0 Public Input**

There was no public input.

**3.0 Consent Agenda**

**3.1 Secretary-Treasurer's Report**

**3.2 Presentation of Bills**

**3.3 Approval of Minutes: Nov 15, 2018**

Minutes and financials were presented from November as well as Meeting Room Sales and projected tax revenue for the 2019 – 2020 fiscal year.

Lisa made a motion to accept the consent agenda, Bill seconded. Motion carried.

**4.0 Old Business**

**4.1 Merging catalog with St Helens Library – progress**

Director Weiss presented information on progress on integrating electronic items into the new public access catalog and integration of the catalog into the library website as well as promotion and sign ups for passport cards.

**4.2 Multi-year plan**

The board set May 11<sup>th</sup> from 9-12 for a retreat to set goals for a multi-year plan.

**4.3 Public Computers installation final**

All 10 new public computers are installed and stable. Director Weiss hopes the all solid state computers will last longer than computers with magnetic drives. All have Windows 10 and Office 2010

#### **4.4 Fine Free December final**

Director Weiss stated that Fine Free December, which the library undertook due to the 2 week downtime during the data conversion, went off without many problems.

#### **4.5 Food for Fines**

Food for Fines started December 20<sup>th</sup> because that's when the new catalog went live. We will be continuing Food for Fines throughout January.

#### **4.6 Summer Concerts and Films in Heritage Park.**

The library plans on hosting 6 concerts during June, July and August. Movies may need to all be held in August because of the late sunset times in Scappoose. Some musicians have been contacted for rates and availability. The library has been awarded a \$1200 grant from the Columbia County Cultural Coalition to partially underwrite concert costs. Director Weiss has also met with the City of Scappoose to get preliminary partial funding from them.

### **5.0 New Business**

#### **5.1 Librarian's Report (attached)**

Director Weiss also presented the Annual Report for the Library to the Board. It is attached.

#### **5.2 Close Library for Martin Luther King Day January 21.**

Bill Blank made a motion for the library to close on Martin Luther King Day. Lisa Lewis seconded. Motion passed.

#### **5.3 May Elections Filing Dates February 11 – March 21.**

Three library board members are up for election this year (Mary Jo, Bill, and Kevin). Kevin stated that he will not be running for reelection this year. He presented a possible candidate to the board.

#### **5.4 Set of new wall shelves for Children's Area.**

Director Weiss made a proposal to purchase 3 new sections of single sided shelving for the children's area. This would allow double shelving to be placed in the center of the children's area to allow for expansion of the children's collection. The shelf system that the library owns have not been manufactured for over 10 years, so the shelving is proposed is similar but not the same. The board recommended that the Friends of Scappoose Public Library be asked to purchase the shelving.

### **6.0 Other Business**

#### **7.0 Future Agenda Suggestions**

The budget committee and hearings need to be addressed at the next meeting.

### **8.0 Board Comments**

#### **9.0 Adjourn**

Meeting was adjourned at 7:45.