

Scappose Public Library
Financial Reports

Mar-20

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Prepared by: Robin Wilson

Scappoose Public Library
Profit & Loss
March 2020

	Mar 20
Ordinary Income/Expense	
Income	
Contributed support	
Library Grants	700.00
Previously Levied Taxes	570.21
Taxes Necessary to Balance	5,091.93
Total Contributed support	6,362.14
Earned revenues	
Meeting Room Fees	-155.00
Income, Library Fines & Fees	450.65
Interest- Bank of the West	0.64
Interest OR State Treasury	397.89
Total Earned revenues	694.18
Total Income	7,056.32
Gross Profit	7,056.32
Expense	
Materials & Services	
Postage & Shipping	20.48
Bank Service Charges	7.19
Accounting fees	325.00
Audit	2,340.00
Books	1,525.88
Computer Expense	629.36
Insurance - non-employee	-345.67
New Programs/Children's Program	
Ukelele Grant	200.00
Youth Programs	23.44
New Programs/Children's Program - Other	158.96
Total New Programs/Children's Program	382.40
OCLC	269.10
Periodicals	394.09
Service Contracts & Repair	6,712.66
Telephone & telecommunications	279.75
Utilities	1,569.00
Cleaning & Maintenance	137.75
Materials & Supplies	
Supplies	26.12
Total Materials & Supplies	26.12
Total Materials & Services	14,273.11
Capital Outlay	
Furniture/Equip/Perm Improve	189.50
Total Capital Outlay	189.50
Payroll Expenses	
Holiday Pay	0.00
Payroll Expenses - Other	21.00
Total Payroll Expenses	21.00

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Scappoose Public Library
Profit & Loss
March 2020

04/22/20

Cash Basis

	<u>Mar 20</u>
Salaries & related expenses	
Vacation Pay	0.00
Sick Pay	176.12
Children Technician	1,861.56
Reference Technician	2,039.04
Catalog Technician	2,077.44
Head Librarian	4,833.34
Clerk 1	1,416.78
Clerk 2	1,003.28
Pension plan contributions PERS	852.71
Payroll taxes, Employer Soc Sec	1,046.90
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Total Salaries & related expenses	15,307.17
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Total Expense	29,790.78
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Net Ordinary Income	-22,734.46
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Net Income	-22,734.46
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Scappoose Public Library
Balance Sheet
As of March 31, 2020

	Mar 31, 20
ASSETS	
Current Assets	
Checking/Savings	
INROADS SAVINGS	15,020.73
INROADS CR UN CHECKING	2,066.24
OR State Treasury Banking Sys	211,010.15
Petty cash	150.00
Total Checking/Savings	228,247.12
Total Current Assets	228,247.12
Other Assets	
Property Tax Receivable	18,899.66
Total Other Assets	18,899.66
TOTAL ASSETS	247,146.78
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Credit Cards	
Credit Cards	
Inroads CU Cr Card	1,399.02
Amazon CC	856.27
Total Credit Cards	2,255.29
Total Credit Cards	2,255.29
Other Current Liabilities	
Direct Deposit Liabilities	15.39
Payroll Liabilities	6,899.12
Total Other Current Liabilities	6,914.51
Total Current Liabilities	9,169.80
Total Liabilities	9,169.80
Equity	
Deferred Revenue	18,899.66
Opening Bal Equity	80,535.30
Unrestrict (retained earnings)	48,328.69
Net Income	90,213.33
Total Equity	237,976.98
TOTAL LIABILITIES & EQUITY	247,146.78