

DETAILED REQUIREMENTS

**FORM
LB-31**

Scappoose Public Library District General Fund

Line Item	Historical Data			REQUIREMENTS DESCRIPTION	Number of Employees	Range*	Budget for Next Year 2024-25			Total
	Actual		Adopted Budget This Year 2023-24				Proposed by Budget Officer	Approved by Budget Committee	Adopted by Governing Body	
	Second Preceding Year 2021-22	First Preceding Year 2022-23								
1				PERSONNEL SERVICES						1
2	59,916	65,750	70,000	2 Head Librarian			70,000			2
3										3
4										4
5	26,783	29,123	31,300	5 Technician 1			32,500			5
6	26,975	27,216	31,300	6 Technician 2			32,500			6
7	27,358	29,926	32,700	7 Technician 3 (MLS)			33,500			7
8	16,081	18,123	20,000	8 Clerk 1			21,000			8
9	17,058	17,249	19,000	9 Clerk 2			19,500			9
10	11,363	14,891	17,050	10 Clerk 3			16,000			10
11			1,700	11 Teenage intern						11
12	34	34	50	12 Health Insurance/HAS			50			12
13	28,141	31,533	41,000	13 PERS			46,350			13
14	13,737	15,192	15,000	14 Social Security			21,000			14
15	227	416	500	15 State Accident and Workers Comp/Paid Leave			2,000			15
16	183	197	400	16 Unemployment Insurance			600			16
17				17 Extra Pay and bonus						17
18				18 Contingency						18
19	227,856	249,650	280,000	19 TOTAL PERSONNEL SERVICES			295,000		0	19
20				20						20
21				21						21
22				22						22
23				23						23
24				24						24
25				25						25
26				26						26
27				27						27
28				28						28
29				29						29
30				30						30
31	30,488	20,350		31 Ending balance in personnel (prior years)						31
32			0	32 UNAPPROPRIATED ENDING FUND BALANCE			0			32
33	\$227,856	249,650	280,000	33 TOTAL REQUIREMENTS			295,000	0	0	33