

**DETAILED REQUIREMENTS**

**FORM  
LB-31**

**Scappoose Public Library District General Fund**

	Historical Data			REQUIREMENTS DESCRIPTION	Number of Employees	Range*	Budget for Next Year 2023-24			
	Actual		Adopted Budget This Year 2022-23				Proposed by Budget Officer	Approved by Budget Committee	Adopted by Governing Body	
	Second Preceding Year 2020-21	First Preceding Year 2021-22								
1				PERSONNEL SERVICES						1
2	58,000	59,916	66000	2 Head Librarian			70,000			2
3										3
4			0	4 Bookkeeper			0			4
5	5,857	26,783	28340	5 Technician 1			31,500			5
6	25,732	26,975	28340	6 Technician 2			31,500			6
7	26,295	27,358	29000	7 Technician 3 (MLS)			32,300			7
8	17,364	16,081	22000	8 Clerk 1			20,000			8
9	16,233	17,058	17900	9 Clerk 2			19,000			9
10	15,038	11,363	15000	10 Clerk 3			17,050			10
11				11 Teenage intern			1,700			11
12	34	34	100	12 Health Insurance/HAS			50			12
13	8,392	28,141	36270	13 PERS			38,000			13
14	12,850	13,737	17900	14 Social Security			18,000			14
15	598	227	650	15 State Accident and Workers Comp			500			15
16	229	183	1000	16 Unemployment Insurance			400			16
17			7,500	17 Extra Pay and bonus						17
18				18 Contingency						18
19	<b>186,622</b>	<b>227,856</b>	<b>270,000</b>	<b>19 TOTAL PERSONNEL SERVICES</b>			<b>280,000</b>	<b>0</b>	<b>0</b>	19
20				20						20
21				21						21
22				22						22
23				23						23
24				24						24
25				25						25
26				26						26
27				27						27
28				28						28
29				29						29
30				30						30
31	30,488	17,144		31 Ending balance in personnel (prior years)						31
32			0	<b>32 UNAPPROPRIATED ENDING FUND BALANCE</b>			0			32
<b>33</b>	<b>\$186,622</b>	<b>227,856</b>	<b>270,000</b>	<b>33 TOTAL REQUIREMENTS</b>			<b>280,000</b>	<b>0</b>	<b>0</b>	<b>33</b>