

**DETAILED REQUIREMENTS**

**FORM  
LB-31**

**Scappoose Public Library District General Fund**

	Historical Data			REQUIREMENTS DESCRIPTION	Number of Employees	Range*	Budget for Next Year 2022-23			
	Actual		Adopted Budget This Year 2021-22				Proposed by Budget Officer	Approved by Budget Committee	Adopted by Governing Body	
	Second Preceding Year 2019-20	First Preceding Year 2020-21								
1				PERSONNEL SERVICES						1
2	57,667	58,000	60,000	2 Head Librarian			60,000	60,000		2
3										3
4			0	4 Bookkeeper			0	0		4
5	26,975	5,857	27,000	5 Technician 1			28,340	28,340		5
6	25,283	25,732	27,500	6 Technician 2			28,340	28,340		6
7	21,064	26,295	29,000	7 Technician 3 (MLS)			29,000	29,000		7
8	16,944	17,364	18,500	8 Clerk 1			17,000	17,000		8
9	17,104	16,233	17,250	9 Clerk 2			17,900	17,900		9
10	14,043	15,038	16,500	10 Clerk 3			15,000	15,000		10
11				11 Sub and Extra Pay						11
12	34	34	100	12 Health Insurance/HAS			100	100		12
13	11,362	8,392	31,450	13 PERS			36,270	36,270		13
14	14,022	12,850	17,000	14 Social Security			17,900	17,900		14
15	412	598	300	15 State Accident and Workers Comp			650	650		15
16	300	229	400	16 Unemployment Insurance			1,000	1,000		16
17				17 Extra Pay and bonus			13,500	13,500		17
18				18 Contingency						18
19	<b>205,210</b>	<b>186,622</b>	<b>245,000</b>	<b>19 TOTAL PERSONNEL SERVICES</b>			<b>265,000</b>	<b>265,000</b>	<b>0</b>	19
20				20						20
21				21						21
22				22						22
23				23						23
24				24						24
25				25						25
26				26						26
27				27						27
28				28						28
29				29						29
30				30						30
31	14,790	33,378		31 Ending balance (prior years)						31
32			0	<b>32 UNAPPROPRIATED ENDING FUND BALANCE</b>			0			32
<b>33</b>	<b>\$205,210</b>	<b>186,622</b>	<b>245,000</b>	<b>33 TOTAL REQUIREMENTS</b>			<b>265,000</b>	<b>265,000</b>	<b>0</b>	<b>33</b>

150-504-031 (Rev 12/09)

\*Include schedule of pay ranges