

DETAILED REQUIREMENTS

**FORM
LB-31**

Scappoose Public Library District General Fund

	Historical Data			REQUIREMENTS DESCRIPTION	Number of Employees	Range*	Budget for Next Year 2020-21			
	Actual		Adopted Budget This Year 2019-20				Proposed by Budget Officer	Approved by Budget Committee	Adopted by Governing Body	
	Second Preceding Year 2017-18	First Preceding Year 2018-19								
1				PERSONNEL SERVICES						1
2	44,975	42,757	58,000	2 Head Librarian			58,000	58,000		2
3										3
4	2,004	-	0	4 Bookkeeper			0	0		4
5	23,549	27,366	27,000	5 Technician 1			28,000	28,000		5
6	23,903	25,518	26,000	6 Technician 2			26,500	26,500		6
7	22,881	25,795	28,000	7 Technician 3 (MLS)			27,500	27,500		7
8	16,921	16,541	17,700	8 Clerk 1			18,000	18,000		8
9	15,561	15,159	17,700	9 Clerk 2			17,000	17,000		9
10	10,597	12,092	14,500	10 Clerk 3			16,000	16,000		10
11				11 Sub and Extra Pay						11
12	-	23	250	12 Health Insurance			300	300		12
13	12,616	10,048	14,000	13 PERS			15,000	15,000		13
14	11,079	12,293	14,000	14 Social Security			13,000	13,000		14
15	156	218	250	15 State Accident and Workers Comp			300	300		15
16	178	300	200	16 Unemployment Insurance			400	400		16
17	2,700			17 Extra Pay and Bonus						17
18			2,400	18 Contingency						18
19	187,120	188,110	220,000	19 TOTAL PERSONNEL SERVICES			220,000	220,000		19
20				20						20
21				21						21
22				22						22
23				23						23
24				24						24
25				25						25
26				26						26
27				27						27
28				28						28
29				29						29
30				30						30
31				31 Ending balance (prior years)						31
32				32 UNAPPROPRIATED ENDING FUND BALANCE						32
33	\$187,120	188,110	220,000	33 TOTAL REQUIREMENTS			220,000	220,000		33

150-504-031 (Rev 12/09)

*Include schedule of pay ranges