

DETAILED EXPENDITURES

Scappoose Public Library

General Fund

(Name of Organizational Unit - Fund)

Line Item	Historical Data			EXPENDITURE DESCRIPTION	Number of Employees	Range*	Budget for Next Year 2024-25			Line Item
	Actual		Adopted Budget This Year 2022-23				Proposed by Budget Officer	Approved by Budget Committee	Adopted by Governing Body	
	First Preceding Year 2021-22	First Preceding Year 2022-2023								
1				MATERIAL AND SERVICES						1
2	4,719	4,967	5,500	2 Accounting Service/Bank Service Charges			6,000			2
3	3,750	9,150	7,000	3 Audit			7,500			3
4	44,193	41,635	43,000	4 Books			41,850			4
5	155	251	200	5 Budget			300			5
6	2,625	4,311	3,000	6 Cleaning and Maintenance			3,000			7
7	5,976	11,228	13,000	7 Computer Expense			13,000			8
8	1,626	-	2,000	8 Election			0			9
9	78		2,000	9 Furniture & Equipment+			1,000			10
10	6,112	7,604	9,000	10 Insurance			11,500			11
11	0	-	500	11 Landscape Maintenance			250			12
12	666	329	600	12 Legal Fees			600			13
13	6,105	6,286	8,000	13 Materials and Supplies			7,500			14
14	10,015	12,557	10,000	14 New Programs/Children's Programs			30,000			15
15	1915	2,003	2200	15 OCLC			2200			16
16	1,378	1,080	2,000	16 Professional dues			1,500			17
17	2,482	2,970	3,000	17 Periodicals			2,500			18
18	747	792	1,000	18 Postage			1,500			19
19	3,520	4,845	4,600	19 Summer Reading*			5,000			20
20	1	1	1	20 Rent			1			21
21	11,525	15,158	14,500	21 Service Contracts and Repairs			12,000			22
22	13,555	14,927	15,000	22 Utilities			14,900			23
23	0	50	3,000	23 Workshops			1,000			24
24	2,881	2,403	4,000	24 Telephone & Communications			4,000			25
25	124,024	142,547	153,101	25 TOTAL MATERIALS AND SERVICES			167,101	0	0	26
26				26 CAPITAL IMPROVEMENTS						27
27	\$8,331	278	8,000	27 Facility			3,000			
28				28 Transfer to Capital Reserve Fund						28
29	227,856	250,675	280,000	29 Personal Services	7		295,000			29
30				30 CONTINGENCY						30
31			42,000	31 Contingency Amount			44,000			31
32			42,000	32 TOTAL CONTINGENCY			44,000			32
	360,211	393,500	483,101	TOTAL EXPENDITURES			509,101			
33										33
34	239,784	262,457	166,899	34 UNAPPROPRIATED ENDING FUND BALANCE			166,899			34
35				35 TOTAL REQUIREMENTS						
	\$599,995	655,957	\$650,000				\$676,000	\$0	\$0	

*Include schedule of pay ranges

*formerly called Ready to Read.

+formerly called Office Furniture/Media Supplies