

**DETAILED EXPENDITURES**

Scappoose Public Library

General Fund

(Name of Organizational Unit - Fund)

Line Item	Historical Data			EXPENDITURE DESCRIPTION	Number of Employees	Range*	Budget for Next Year 2022-23			Total
	Actual		Adopted Budget				Proposed by Budget Officer	Approved by Budget Committee	Adopted by Governing Body	
	First Preceding Year 2019-20	First Preceding Year 2020-21	This Year 2021-22							
1				<b>MATERIAL AND SERVICES</b>						1
2	4,064	4,005	4,500	2 Accounting Service/Bank Service Charges			5,000			2
3	8,190	6,580	6,500	3 Audit			6,800			3
4	34,281	39,521	43,000	4 Books			43,000			4
5	143	0	500	5 Budget			99			5
6	1,194	3,809	2,000	6 Cleaning and Maintenance			1,000			7
7	9,478	5,944	8,000	7 Computer Expense			10,000			8
8	2,228	0	3,000	8 Election			0			9
9	2,313	23,030	1,500	9 Furniture & Equipment+			2,000			10
10	4,268	5,451	6,500	10 Insurance			7,000			11
11	169	0	500	11 Landscape Maintenance			750			12
12	289	334	700	12 Legal Fees			700			13
13	3,607	14,869	6,000	13 Materials and Supplies			7,000			14
14	5,112	3,960	10,000	14 New Programs/Children's Programs			8,500			15
15	269	1877	2500	15 OCLC			2500			16
16	330	220	250	16 Other			250			17
17	2,228	1,772	2,750	17 Periodicals			3,000			18
18	498	600	800	18 Postage			900			19
19	2,704	3,041	4,499	19 Summer Reading*			4,350			20
20	1	1	1	20 Rent			1			21
21	20,344	8,244	16,000	21 Service Contracts and Repairs			13,000			22
22	12,928	12,024	13,500	22 Utilities			14,500			23
23	970	2,039	2,000	23 Workshops			3,000			24
24	3,328	3,101	4,000	24 Telephone & Communications			5,000			25
25	118,936	140,422	139,000	25 TOTAL MATERIALS AND SERVICES			138,350			26
26				<b>26 CAPITAL IMPROVEMENTS</b>						27
27	\$2,313	\$7,190	3,000	27 Facility			7,000			
28				28 Transfer to Capital Reserve Fund						28
29	205,210	189,552	245,000	29 Personal Services	7		265,000			29
30				30 CONTINGENCY						30
31			58,000	31 Contingency Amount			40,000			31
32			58,000	32 TOTAL CONTINGENCY			40,000			32
	326,459	337,164	445,000	<b>TOTAL EXPENDITURES</b>			450,350			
33										33
34	175,901	210,300	120,000	34 UNAPPROPRIATED ENDING FUND BALANCE			142,000			34
35				<b>35 TOTAL REQUIREMENTS</b>						
	<b>\$502,360</b>	<b>\$547,464</b>	<b>\$565,000</b>				<b>\$592,350</b>	<b>\$0</b>		

\*Include schedule of pay ranges

\*formerly called Ready to Read.

+formerly called Office Furniture/Media Supplies