

DETAILED EXPENDITURES
Scappoose Public Library
General Fund
(Name of Organizational Unit - Fund)

Line Item	Historical Data			EXPENDITURE DESCRIPTION	Number of Employees	Range*	Budget for Next Year 2020-21		
	Actual		Adopted Budget This Year				Proposed by Budget Officer	Approved by Budget Committee	Adopted by Governing Body
	First Preceding Year 2017-18	First Preceding Year 2018-19							
1				MATERIAL AND SERVICES					1
2	2,174	4,585	4,500	2 Accounting Service/Bank Service Charges			5,000	5,000	2
3	5,650	5,750	6,000	3 Audit			6,000	6,000	3
4	27,916	36,723	35,000	4 Books			35,000	35,000	4
5	225	0	500	5 Budget			500	500	5
6	4,937	647	4,000	6 Cleaning and Maintenance			2,000	2,000	7
7	21,008	21,745	9,200	7 Computer Expense			8,000	8,000	8
8	0	2,200	0	8 Election			2,200	2,200	9
9	12,943	4,007	3,399	9 Furniture & Equipment+			2,000	2,000	10
10	5,348	5,410	6,500	10 Insurance			6,000	6,000	11
11	1,340	0	500	11 Landscape Maintenance			500	500	12
12	811	848	1,000	12 Legal Fees			750	750	13
13	3,166	11,065	12,000	13 Materials and Supplies			7,000	7,000	14
14	3,890	7,398	10,000	14 New Programs/Children's Programs			13,500	13,500	15
15	500	519	600	15 OCLC			1800	1800	16
16	1,420	409	250	16 Other			250	250	17
17	1,854	2,783	2,750	17 Periodicals			2,750	2,750	18
18		517	800	18 Postage			800	800	19
19	3,281	3,618	4,132	19 Summer Reading*			4,131	4,131	20
20	1	1	1	20 Rent			1	1	21
21	18,837	20,688	18,500	21 Service Contracts and Repairs			18,200	18,200	22
22	13,993	11,696	13,500	22 Utilities			12,500	12,500	23
23	857	1,550	1,500	23 Workshops			1,000	1,000	24
24	1,982	2,375	3,500	24 Telephone & Communications			3,500	3,500	25
25	132,132	143,716	138,132	25 TOTAL MATERIALS AND SERVICES			133,382	133,382	26
26				26 CAPITAL IMPROVEMENTS					27
27		\$3,732	9,000	27 Facility			32,000	32,000	
28				28 Transfer to Capital Reserve Fund					28
29	187,120	185,771	220,000	29 Personal Services			220,000	220,000	29
30				30 CONTINGENCY					30
31			25,000	31 Contingency Amount			30,000	30,000	31
32			25,000	32 TOTAL CONTINGENCY			30,000	30,000	32
	319,252	329,487	392,132	TOTAL EXPENDITURES			415,382	415,382	
33									33
34	113,838	139,506	100,000	34 UNAPPROPRIATED ENDING FUND BALANCE			100,000	100,000	34
35				35 TOTAL REQUIREMENTS					
	\$433,090	\$468,993	\$492,132				\$515,382	\$515,382	

*Include schedule of pay ranges

*formerly called Ready to Read.

+formerly called Office Furniture/Media Supplies