

DETAILED EXPENDITURES
Scappoose Public Library
General Fund
(Name of Organizational Unit - Fund)

Line Item	Historical Data			EXPENDITURE DESCRIPTION	Number of Employees	Range*	Budget for Next Year 2020-21			
	Actual		Adopted Budget This Year				Proposed by Budget Officer	Approved by Budget Committee	Adopted by Governing Body	
	First Preceding Year 2017-18	First Preceding Year 2018-19								2019-20
1				MATERIAL AND SERVICES						1
2	2,174	4,585	4,500	2 Accounting Service/Bank Service Charges			5,000	5,000		2
3	5,650	5,750	6,000	3 Audit			6,000	6,000		3
4	27,916	36,723	35,000	4 Books			35,000	35,000		4
5	225	0	500	5 Budget			500	500		5
6	4,937	647	4,000	6 Cleaning and Maintenance			2,000	2,000		7
7	21,008	21,745	9,200	7 Computer Expense			8,000	8,000		8
8	0	2,200	0	8 Election			2,200	2,200		9
9	12,943	4,007	3,399	9 Furniture & Equipment+			2,000	2,000		10
10	5,348	5,410	6,500	10 Insurance			6,000	6,000		11
11	1,340	0	500	11 Landscape Maintenance			500	500		12
12	811	848	1,000	12 Legal Fees			750	750		13
13	3,166	11,065	12,000	13 Materials and Supplies			7,000	7,000		14
14	3,890	7,398	10,000	14 New Programs/Children's Programs			6,500	6,500		15
15	500	519	600	15 OCLC			1800	1800		16
16	1,420	409	250	16 Other			250	250		17
17	1,854	2,783	2,750	17 Periodicals			2,750	2,750		18
18		517	800	18 Postage			800	800		19
19	3,281	3,618	4,132	19 Summer Reading*			4,131	4,131		20
20	1	1	1	20 Rent			1	1		21
21	18,837	20,688	18,500	21 Service Contracts and Repairs			18,200	18,200		22
22	13,993	11,696	13,500	22 Utilities			13,500	13,500		23
23	857	1,550	1,500	23 Workshops			1,000	1,000		24
24	1,982	2,375	3,500	24 Telephone & Communications			3,500	3,500		25
25	132,132	143,716	138,132	25 TOTAL MATERIALS AND SERVICES			127,382	127,382		26
26				26 CAPITAL IMPROVEMENTS						27
27		\$3,732	9,000	27 Facility			9,000	9,000		28
28				28 Transfer to Capital Reserve Fund						29
29	187,120	185,771	220,000	29 Personal Services			220,000	220,000		30
30				30 CONTINGENCY						31
31			25,000	31 Contingency Amount			30,000	30,000		32
32			25,000	32 TOTAL CONTINGENCY			30,000	30,000		33
	319,252	329,487	383,132	TOTAL EXPENDITURES			377,382	377,382		34
33										35
34	113,838	139,506	100,000	34 UNAPPROPRIATED ENDING FUND BALANCE			100,000	100,000		
35				35 TOTAL REQUIREMENTS						
	\$433,090	\$468,993	\$492,132				\$486,382	\$486,382		

*Include schedule of pay ranges

*formerly called Ready to Read.

+formerly called Office Furniture/Media Supplies