

Scappose Public Library
Financial Reports

Jul-20

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Prepared by: Robin Wilson

Scappoose Public Library
Profit & Loss
 July 2020

	Jul 20
Ordinary Income/Expense	
Income	
Contributed support	
Library Grants	-1,517.25
Previously Levied Taxes	1,530.05
Taxes Necessary to Balance	3,231.77
Total Contributed support	3,244.57
Earned revenues	
Income, Library Fines & Fees	636.55
Interest- Bank of the West	0.64
Interest OR State Treasury	150.08
Miscellaneous revenue	2,131.07
Total Earned revenues	2,918.34
Total Income	6,162.91
Gross Profit	6,162.91
Expense	
Dues & Subscription	150.00
Materials & Services	
Postage & Shipping	31.09
Bank Service Charges	11.95
Accounting fees	325.00
Books	6,492.95
Computer Expense	145.87
Insurance - non-employee	2.83
New Programs/Children's Program	
Summer Reading	14.38
Total New Programs/Children's Program	14.38
OCLC	269.10
Periodicals	57.00
Rent	1.00
Service Contracts & Repair	732.78
Telephone & telecommunications	282.20
Utilities	781.94
Materials & Supplies	
Supplies	417.57
Total Materials & Supplies	417.57
Total Materials & Services	9,565.66
Capital Outlay	
Furniture/Equip/Perm Improve	49.75
Total Capital Outlay	49.75
Payroll Expenses	
Holiday Pay	530.63
Payroll Expenses - Other	85.67
Total Payroll Expenses	616.30

3:34 PM
08/28/20
Cash Basis

Scappoose Public Library
Profit & Loss
July 2020

	<u>Jul 20</u>
Salaries & related expenses	
Vacation Pay	186.65
Sick Pay	0.00
Children Technician	2,073.30
Reference Technician	2,053.94
Catalog Technician	1,869.11
Head Librarian	4,833.34
Clerk 1	2,704.31
Clerk 2	1,261.10
Pension plan contributions PERS	915.46
Payroll taxes, Employer Soc Sec	1,211.89
Total Salaries & related expenses	<u>17,109.10</u>
Total Expense	<u>27,490.81</u>
Net Ordinary Income	<u>-21,327.90</u>
Net Income	<u><u>-21,327.90</u></u>

Scappoose Public Library
Balance Sheet
As of July 31, 2020

	Jul 31, 20
ASSETS	
Current Assets	
Checking/Savings	
INROADS SAVINGS	15,023.24
INROADS CR UN CHECKING	4,448.78
OR State Treasury Banking Sys	135,530.58
Petty cash	150.00
Total Checking/Savings	155,152.60
Total Current Assets	155,152.60
Other Assets	
Property Tax Receivable	18,899.66
Total Other Assets	18,899.66
TOTAL ASSETS	174,052.26
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
Accounts payable	2,154.67
Total Accounts Payable	2,154.67
Credit Cards	
Credit Cards	
Inroads CU Cr Card	-917.76
Amazon CC	1,238.45
Total Credit Cards	320.69
Total Credit Cards	320.69
Other Current Liabilities	
Direct Deposit Liabilities	36.38
Payroll Liabilities	7,757.45
Total Other Current Liabilities	7,793.83
Total Current Liabilities	10,269.19
Total Liabilities	10,269.19
Equity	
Deferred Revenue	18,899.66
Opening Bal Equity	80,535.30
Unrestrict (retained earnings)	85,676.01
Net Income	-21,327.90
Total Equity	163,783.07
TOTAL LIABILITIES & EQUITY	174,052.26

Scappoose Public Library
Reconciliation Detail
 OR State Treasury Banking Sys, Period Ending 07/31/2020

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						150,487.76
Cleared Transactions						
Checks and Payments - 4 items						
Transfer	07/02/2020			X	-5,000.00	-5,000.00
Transfer	07/17/2020			X	-12,000.00	-17,000.00
Transfer	07/17/2020			X	-5,000.00	-22,000.00
Check	07/31/2020			X	-0.15	-22,000.15
Total Checks and Payments					-22,000.15	-22,000.15
Deposits and Credits - 3 items						
Deposit	07/02/2020			X	2,131.07	2,131.07
Deposit	07/07/2020			X	4,764.72	6,895.79
Deposit	07/31/2020			X	147.18	7,042.97
Total Deposits and Credits					7,042.97	7,042.97
Total Cleared Transactions					-14,957.18	-14,957.18
Cleared Balance					-14,957.18	135,530.58
Register Balance as of 07/31/2020					-14,957.18	135,530.58
Ending Balance					-14,957.18	135,530.58