

Scappoose Public Library

Computer Use Policy

Computers with access to word processing, spreadsheet and desktop publishing software, access to email, the Internet and online databases are valuable communications and information resources the Scappoose Public Library District is pleased to provide patrons.

Computer use policy is based on respect for other users, computer equipment and staff members who have the responsibility of fairly allocating finite computer resources to patrons.

1. **All users must sign up for a computer at the front desk.**
2. **Patrons are guaranteed 30 minutes of use.** When other patrons are waiting, staff will ask computer users to relinquish their computer in ten minutes on a first come first serve basis.
3. **Children and Internet Use.**

Children 17 years of age and under may only use filtered Internet computers without a signed computer use agreement (waiver) from their parent or guardian on file.

Children under 17 with a **parent or guardian present at the terminal** or using a neighboring computer **may access** the unfiltered Internet under the parent's supervision.

4. Black and white copies or printing is \$.10 cents per page.

Color printing is .50 per page