

**DETAILED REQUIREMENTS**

**FORM  
LB-31**

**Scappoose Public Library District General Fund**

	Historical Data			REQUIREMENTS DESCRIPTION	Number of Employees	Range*	Budget for Next Year 2021-22			
	Actual		Adopted Budget This Year 2020-21				Proposed by Budget Officer	Approved by Budget Committee	Adopted by Governing Body	
	Second Preceding Year 2018-19	First Preceding Year 2019-20								
1				PERSONNEL SERVICES						1
2	42,757	57,667	58,000	2 Head Librarian			60,000			2
3										3
4	-		0	4 Bookkeeper			0			4
5	27,366	26,975	28,000	5 Technician 1			27,000			5
6	25,518	25,283	26,500	6 Technician 2			27,500			6
7	25,795	21,064	27,500	7 Technician 3 (MLS)			29,000			7
8	16,541	16,944	18,000	8 Clerk 1			18,500			8
9	15,159	17,104	17,000	9 Clerk 2			17,250			9
10	12,092	14,043	16,000	10 Clerk 3			16,500			10
11				11 Sub and Extra Pay						11
12	23	34	300	12 Health Insurance			100			12
13	10,048	11,362	15,000	13 PERS			31,450			13
14	12,293	14,022	13,000	14 Social Security			17,000			14
15	218	412	300	15 State Accident and Workers Comp			300			15
16	300	300	400	16 Unemployment Insurance			400			16
17				17 Extra Pay and Bonus						17
18				18 Contingency						18
19	<b>188,110</b>	<b>205,210</b>	<b>220,000</b>	<b>19 TOTAL PERSONNEL SERVICES</b>			<b>245,000</b>	<b>0</b>	<b>0</b>	19
20				20						20
21				21						21
22				22						22
23				23						23
24				24						24
25				25						25
26				26						26
27				27						27
28				28						28
29				29						29
30				30						30
31	11,890	14,790		31 Ending balance (prior years)						31
32			0	<b>32 UNAPPROPRIATED ENDING FUND BALANCE</b>			0			32
<b>33</b>	<b>\$188,110</b>	<b>205,210</b>	<b>220,000</b>	<b>33 TOTAL REQUIREMENTS</b>			<b>245,000</b>	<b>0</b>	<b>0</b>	<b>33</b>

150-504-031 (Rev 12/09)

\*Include schedule of pay ranges