

## DETAILED REQUIREMENTS

FORM  
LB-31

### Scappoose Public Library District General Fund

#	Historical Data			REQUIREMENTS DESCRIPTION	Number of Employees	Range*	Budget for Next Year 2021-22			#
	Actual		Adopted Budget				Proposed by Budget Officer	Approved by Budget Committee	Adopted by Governing Body	
	Second Preceding Year 2018-19	First Preceding Year 2019-20	This Year 2020-21							
1				PERSONNEL SERVICES						1
2	42,757	57,667	58,000	2 Head Librarian			60,000	60,000		2
3										3
4	-		0	4 Bookkeeper			0	0		4
5	27,366	26,975	28,000	5 Technician 1			27,000	27,000		5
6	25,518	25,283	26,500	6 Technician 2			27,500	27,500		6
7	25,795	21,064	27,500	7 Technician 3 (MLS)			29,000	29,000		7
8	16,541	16,944	18,000	8 Clerk 1			18,500	18,500		8
9	15,159	17,104	17,000	9 Clerk 2			17,250	17,250		9
10	12,092	14,043	16,000	10 Clerk 3			16,500	16,500		10
11				11 Sub and Extra Pay						11
12	23	34	300	12 Health Insurance			100	100		12
13	10,048	11,362	15,000	13 PERS			31,450	31,450		13
14	12,293	14,022	13,000	14 Social Security			17,000	17,000		14
15	218	412	300	15 State Accident and Workers Comp			300	300		15
16	300	300	400	16 Unemployment Insurance			400	400		16
17				17 Extra Pay and Bonus						17
18				18 Contingency						18
19	<b>188,110</b>	<b>205,210</b>	<b>220,000</b>	19 TOTAL PERSONNEL SERVICES			<b>245,000</b>	<b>245,000</b>	<b>0</b>	19
20				20						20
21				21						21
22				22						22
23				23						23
24				24						24
25				25						25
26				26						26
27				27						27
28				28						28
29				29						29
30				30						30
31	11,890	14,790		31 Ending balance (prior years)						31
32			0	32 UNAPPROPRIATED ENDING FUND BALANCE			0			32
33	<b>\$188,110</b>	<b>205,210</b>	<b>220,000</b>	33 TOTAL REQUIREMENTS			<b>245,000</b>	<b>245,000</b>	<b>0</b>	33

150-504-031 (Rev 12/09)

\*Include schedule of pay ranges