

DETAILED EXPENDITURES
Scappoose Public Library
General Fund
(Name of Organizational Unit - Fund)

1	Historical Data			EXPENDITURE DESCRIPTION	Number of Employees	Range*	Budget for Next Year 2021-22			1
	Actual		Adopted Budget This Year				Proposed by Budget Officer	Approved by Budget Committee	Adopted by Governing Body	
	First Preceding Year 2018-19	First Preceding Year 2019-20								
				MATERIAL AND SERVICES						
2	4,585	4,064	5,000	2 Accounting Service/Bank Service Charges			4,500	4,500	4,500	2
3	5,750	8,190	6,000	3 Audit			6,500	6,500	6,500	3
4	36,723	34,281	35,000	4 Books			40,000	40,000	43,000	4
5	0	143	500	5 Budget			500	500	500	5
6	647	1,194	2,000	6 Cleaning and Maintenance			2,000	2,000	2,000	7
7	21,745	9,478	8,000	7 Computer Expense			8,000	8,000	8,000	8
8	2,200	2,228	2,200	8 Election			0	0	3,000	9
9	4,007	2,313	2,000	9 Furniture & Equipment+			1,500	1,500	1,500	10
10	5,410	4,268	6,000	10 Insurance			6,500	6,500	6,500	11
11	0	169	500	11 Landscape Maintenance			500	500	500	12
12	848	289	750	12 Legal Fees			700	700	700	13
13	11,065	3,607	7,000	13 Materials and Supplies			6,000	6,000	6,000	14
14	7,398	5,112	13,500	14 New Programs/Children's Programs			10,000	10,000	10,000	15
15	519	269	1800	15 OCLC			2500	2500	2500	16
16	409	330	250	16 Other			250	250	250	17
17	2,783	2,228	2,750	17 Periodicals			2,750	2,750	2,750	18
18	517	498	800	18 Postage			800	800	800	19
19	3,618	2,704	4,131	19 Summer Reading*			4,499	4,499	4,499	20
20	1	1	1	20 Rent			1	1	1	21
21	20,688	20,344	18,200	21 Service Contracts and Repairs			16,000	16,000	16,000	22
22	11,696	12,928	12,500	22 Utilities			13,500	13,500	13,500	23
23	1,550	970	1,000	23 Workshops			2,000	2,000	2,000	24
24	2,375	3,328	3,500	24 Telephone & Communications			4,000	4,000	4,000	25
25	143,716	118,936	133,382	25 TOTAL MATERIALS AND SERVICES			133,000	133,000	139,000	26
26				26 CAPITAL IMPROVEMENTS						27
27	\$3,732	\$2,313	32,000	27 Facility			3,000	3,000	3,000	
28				28 Transfer to Capital Reserve Fund						28
29	187,120	205,210	220,000	29 Personal Services	7		245,000	245,000	245,000	29
30				30 CONTINGENCY						30
31			30,000	31 Contingency Amount			58,000	58,000	58,000	31
32			30,000	32 TOTAL CONTINGENCY			58,000	58,000	58,000	32
	330,836	326,459	415,382	TOTAL EXPENDITURES			439,000	439,000	445,000	
33										33
34	139,506	175,901	100,000	34 UNAPPROPRIATED ENDING FUND BALANCE			120,000	120,000	120,000	34
35				35 TOTAL REQUIREMENTS						
	\$470,342	\$502,360	\$515,382				\$559,000	\$559,000	\$565,000	

*Include schedule of pay ranges

*formerly called Ready to Read.

+formerly called Office Furniture/Media Supplies